



PAYROLL LOAN/DEDUCTION AUTHORIZATION

CLIENT NAME: _____ DATE: _____

EMPLOYEE NAME: _____

PURPOSE OF DEDUCTION: _____

TOTAL AMOUNT OF LOAN/DEDUCTION: _____

Post Tax

Pre Tax

DATE DEDUCTION TO START: _____

DATE DEDUCTION TO END: _____

(If the amount to be deducted is for an insurance deduction write "Policy Year" in the space above)

I authorize *ContinuumHR* to deduct \$ _____ or _____ %
from my regular pay as described above.

In the event my employment ends, if any balance remains, I expressly agree the remaining
balance owed will be deducted from my last paycheck.

EMPLOYEE SIGNATURE: _____

EMPLOYER SIGNATURE: _____